

*Executive Officer Briefing
Feb. 21, 2016 - Vol. 2 Issue 21*

Conclave will be here in a blink... Are registrations in?

You are one of the key leaders in your Chapter! We need you to share the information here with the members and advisors of your Chapter. It is our desire to ensure frequent communications are taking place throughout the jurisdiction. Thank you for your effort in accomplishing this important mission. If you have feedback please share it with us at any of the options at the bottom of this email and we will endeavor to make it happen.



DeMolay Honor Nomination Forms

Due March 1st

Please note that the deadline is **March 1st** for Honor Nomination forms to be submitted to the Executive Officer at the Washington DeMolay Office, 1111 A Street, Suite 1919, Tacoma, WA 98402. Late forms will NOT be accepted or considered.



Advisory Councils should discuss the various Honors at their January and February Advisory Council meetings. It is vital that each Advisory Council has a clear understanding of their responsibility in making the proper selections so that the Honors maintain their true meaning in the Order of DeMolay.

Contact the State Office for suggested guidelines and comments regarding **the Chevalier, the Cross of Honor, and the Legion of Honor**. You can also obtain further information from the "Leaders Resource Guide" and the DeMolay International website - www.demolay.org

Approved Candidates for Elections State Office for 2016-17



February 15, 2016

To the Members of Washington DeMolay,

The 2016 Washington DeMolay Convention will be held at the Great Wolf Lodge in Grand Mound from Thursday, April 21 to Sunday, April 24. On Saturday, April 23rd, the 2016-2017 State Chapter Officers will be elected.

Pursuant to the Washington State DeMolay By-Laws, the following brothers have submitted a Letter of Intent, met the qualifications, participated in a formal interview and with my approval are now eligible to run for the following Elected State Offices of Washington DeMolay.

Candidate for State Master Councilor ~ Luke A. Walker, Edward James Chapter

Candidate for Deputy State Master Councilor ~ John Jacobson, Bellevue Chapter

Candidates for State Senior Councilor (in alphabetical order) ~

Colton Jenkins, Tacoma Chapter

Jarod Pickett, Vancouver Chapter

Candidate for State Junior Councilor ~ Samuel Walker, Edward James Chapter

Please note that formal campaigning is not permitted until the first day of Convention 2016.

We have a great slate of candidates, with diversity of thoughts, ideas, areas of expertise, and desire to be successful. Please become an informed voting delegate and take an active role in knowing the people you will be placing your trust in for the future direction of Washington DeMolay. Invite them to your Chapter events and activities, talk with them, and share the brotherhood that makes us DeMolay.

Fraternally,

2016-2017 State Officer Appointments

Are you interested in being appointed a State Chapter Officer...



TO: Washington DeMolay
FROM: Bro. Luke A. Walker, Deputy State Master Councilor

DATE: February 10, 2016

RE: 2016-2017 State Chapter Appointments

My brothers, as we look forward to celebrating our brotherhood and accomplishments of the 2015-2016 DeMolay term at Conclave 2016, we are also looking forward to the future of DeMolay in Washington.

This notice is provided as a request for all interested DeMolays to apply to serve on the 2016- 2017 State Chapter. There will be 6-8 State Chapter Officers appointed to serve for the ensuing term. While service on the State Chapter is an accomplishment of which every DeMolay should be proud, it is also a position of service to the Jurisdiction and the Chapters we serve. State Chapter Officers will be called upon to perform special service to Washington DeMolay and will be responsible for a vital and enhanced role in the upcoming term. If you are interested in bettering yourself and Washington DeMolay, please consider completing the State Chapter Application online BEFORE midnight, March 11, 2016.

Beginning March 12, 2016, applications will be reviewed and phone interviews will be set up to meet with qualified applicants to discuss their interests and how they and DeMolay can profit from the service.

In order to be eligible to serve on the State Chapter, a member must meet the following criteria:

1. Complete the State Chapter Application online at www.wademolay.org/application.html
2. Submit a Signed Parental Consent Form and Chapter Advisory Council Acknowledgment form.
3. Served as Master Councilor or will serve as Master Councilor within 6 months of appointment.
4. Be able to attend State Chapter Training May 13-15, 2016 (Tacoma, WA)
5. Be willing to serve the Chapters of Washington DeMolay

Attached on the website is the [Advisory Council Acknowledgement Form](#) and sample [Parent Letter](#).

Thank you for your interest in serving Washington DeMolay. Any questions regarding the application process should be directed to Bro. Luke Walker, DSMC at walker@wademolay.org. As we are still under the leadership of State Master Councilor Andrew Everett, I request that you keep news of your application and subsequent selection, if applicable, to yourself for the time being.

Region Conclaves are February and March

Check with your RMC for details...

This is the time of year when you elect your 2016-2017 Region Master Councilor and have some fun together as a Region. Also you will do some planning for spirit and enthusiasm at Conclave and for the upcoming year in your Region. Your Region Deputy will announce when letters of intent to run for Region Master Councilor are due. If you would like to run for Region Master Councilor you will also need to have your advisory Council submit an [Advisory Council Acknowledgement Form](#) to your Deputy in order for you to run.



The four Conclaves that have been scheduled are: Cascade Region Conclave is February 28th and is being held in combination with Pilchuck Region, St Helen's Region Conclave is March 5th, Destiny Region Conclave is March 18th, and Adelpnos Region Conclave is March 19th. If you have any questions please contact your RMC for answers and more details.

[Dad Gross](#), AEO, Director of Regions, has already emailed the Region Deputies an outline of the items for business that must be handled at the Region Conclaves. Please contact him with any additional questions. SMC Andrew Everett will be contacting the Region Master Councilors to get details of their plans for the Conclaves and offer assistance for planning.

Spring WADA

March 26th in Bellevue...

The spring WADA will be held on March 26th, starting at 8:00am at the Bellevue Masonic Center. This is a required training for all Councilors and Chapter Dad's and Chairman. Registration can be found online at our website or by [clicking here](#). We will be covering numerous things including the specific responsibilities of each Councilor in a chapter as well those of the advisors.

Please start planning to be in attendance as this is required training for your Chapter's leaders.. If you have any questions you can email [Dad Gross](#) or [Dad Chris Wheeler](#).



Convention 2016 - DeMolayland

April 21-24 at Great Wolf Lodge in Grand Mound

Are you excited? Conclave is just 2 months away! Now is the time to get your plans in full swing and start getting registrations moving. WE have a new process for registering this year - it is all online. Go to our website, top tab "News/Info", first drop-down tabs is "[Conclave 2016 - DeMolayland](#)". This is your one stop shop for everything you want to know about our Conventions. Here you will find ONLINE registration for Chapter Members, Advisors and Guests. You have two options - register as a Group (up to 10 attendees at a time) or register as an Individual (have your members register themselves). Either way the Chapters/Groups main contact person will get regular updates on who has registered, what they owe, and what is missing from the registration. Reminder that registration deadline (all the paperwork) must be completed by February 15th. Other important information, housing forms, schedule, flyers, and updates will be constantly posted, edited and changed. Any questions - please contact Convention Director [Mom Lorrie Brunson](#).



Membership Focus includes getting them Registered

Reporting new Initiates...

As many of you heard at our last WADA we are now reporting new initiates a little different than we used to. Instead of sending any paperwork to the State office or to DI office, you will now enter all the info directly into the eScribe system and have it processed by DeMolay International. You can [Click Here](#) to be taken to the system, where you can login and enter the details for your new initiates. You will also need a PayPal account or an electronic payment option ready when you do or you will not be able to complete the registration process. If you have any questions you can contact [Dad Gross](#) with your question and he will get you an answer or walk you through the process as needed.



All Members Must Be Proficient Now

In order to hold office or vote, you must be proficient...

Reminder to everyone, effective January 1, 2016, all members must be proficient in order to hold an Elected Office and/or Vote. This is applicable to Chapter, Region and State Offices.

If you have questions about how this should be handled you can contact your Region Deputy or the Jurisdiction Office for answers.



"DAD" Training

Do you need to schedule anyone?

As we round out the year and start working towards next year, we need to get all those new adults trained and registered correctly. If you have any adults that you need to get "DAD" trained please take a minute and [email the office](#) so that we can coordinate the training dates for everyone. We have several trainers throughout the state now so we can definitely accommodate most any needs.



Are all the Leaders in your Chapter on our Mailing List?

Please check with all your leaders...

Every two weeks we send out this EO Briefing to make sure that everyone is up to speed with all the latest and greatest info that we have to share. Your Chapter Chairman, Dad Advisor, and Councilors should be receiving this at a minimum. As time goes by please be sure to check with your fellow leaders and make sure everyone is receiving it. If you need someone added they can email the office or go to the [website](#) and click the link to be added to our [electronic mailing list](#).



Be Sure to Begin Planning for DLC 2016

DLC 2016 will be held July 24th - July30th...

DLC 2016 is now on the calendar. Please make sure to start putting your plans together for how to get as many of your members there as you can. The dates are [July 24-30, 2016](#) and will be held once again at Camp Shepard, near Enumclaw, WA. The cost this year will be **\$350** per person for everything and there will be a number of new things for those who have been before, so we encourage you to consider coming back for a new experience. So be talking with your local lodges and anyone else who can help you send as many boys as you can to help your chapter grow. If you have any questions please visit the DLC website at [www.pnwdlc.org](#) for much more information and registration options.



WA DeMolay Directory

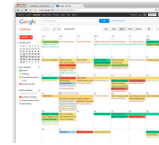
Current as of January 24, 2016...

With the new year here is a new and updated version of the [Washington DeMolay Directory](#). Please take a minute to review your chapter's information to ensure we have the most accurate detail for your leaders. If you find something incorrect you can use the [Form 11/Update](#) to submit a correction, and if you find that there is a lot of wrong information you can submit a new [Form 11/Chapter roster](#) to get it all updated.



WA DeMolay Online Calendar - *The right spot to find a date...*

Is your Chapter or Region holding an event or activity that you want others to attend? **Well then, that requires advertising, right?** Let us help you promote your events. First, use the "[Calendar Event Submittal Form](#)" on the Website. This will get your date booked and posted on the WA DeMolay State Event Calendar. **Second, email us a flyer** (PDF or JPEG) of the event including the Who, What, Where, When, Why, and How much. We will post it on the State Website, Facebook and other social media outlets.



Send it to - office@wademolay.org. Then check out your flyer in the new Chapter and Region sections of the Website! [Go to Calendar](#)

You asked for it.... Conclave 2016 Payment Schedule
Registration prices are posted on the website and facebook page...
Third payment was DUE on February 15th! Final balance is due March 15th!

Registration Forms were due on February 15th!!! Go to [Here](#) for all info!

Many people were asking at this Convention if we could post as soon as possible the schedule of payments for the 2016 Conclave. You can simply [click the link](#) for the schedule as posted on our website. We can start taking payments as soon as you want and even in different increments. Simply go to the State website and go to event registrations for [Conclave pre-payments](#)



Contact our State Financial Director, [Dad Kevin Reid](#) if you have any questions. Any questions about the event can be directed to the Convention 2016 Director [Mom Lorrie Brunson](#).

Dad Jeffery A. Brunson
Executive Officer in WA
253-380-8193



Our work and our people are regularly recognized as the best DeMolay has to offer.

Give us a call today!

STAY CONNECTED

