

## Executive Officer Briefing Jan. 10, 2016 - Vol. 2 Issue 18

### Go Hawks! Congratulations on a lucky win in the cold!

You are one of the key leaders in your Chapter! We need you to share the information here with the members and advisors of your Chapter. It is our desire to ensure frequent communications are taking place throughout the jurisdiction. Thank you for your effort in accomplishing this important mission. If you have feedback please share it with us at any of the options at the bottom of this email and we will endeavor to make it happen.



### 2016 State Ritual Tournament Registration Form

*Registration for the 2016 SRT is due February 3rd...*

As we have been announcing since last Convention, we have moved most of the Ritual Competitions from Conclave to our own independent State Ritual Tournament. This year it will be held on Saturday, February 13th in the Greater Seattle Area. The tournament will run from 8:00am to 5:00pm, with plenty of time to go get changed to attend Leaders' Ball later that evening. Dad William Hart and his Committee are getting things ready for the ritual competitions. Remember that all competitions (except Ceremony of Light, Flower Talk and Obligations) will take place at the State Ritual Tournament. The other three will be at Convention, and Obligations will now become a proficiency examination as well as a 3 Division Competition.

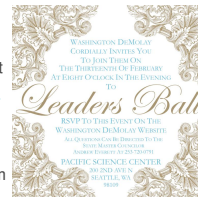


Registration forms are available now by hitting [Click Here](#) or visiting the State Website (News/Info - State). Any questions can be directed to Dad Hart or Dad Brunson. Watch the website for the updated Ritual Rules to be posted very soon.

### Leaders' Ball 2016

*Saturday, February 13th at the Pacific Science Center in Seattle*

Haven't been able to dance the night away in awhile? Need to show off those dance moves you have been working on? Well, we have the event for you! Your favorite dance of the year is returning "**LEADERS' BALL 2016**" will be on February 13th from 8:00pm to 11:00pm. We want this event to feel just like prom, so we booked the Pacific Science Center in Seattle! Yummy treats, a beautiful location, all your friends together from around the state, and a romantic visit to the Tropical Butterfly House equates to a night you'll never forget! A full length "**Need to Know Packet**" will be published by the State Master Councilor very soon containing all the details, parking locations, prices, and other goodies! Remember that registration will be due on **FEBRUARY 3rd** and will be available online via the website next week.



With questions on the event contact: SMC Andrew J. Everett 253-720-0791.

### 2016-2017 State Officer Elections

*Are you interested in running for Elected State Office...*



If you are interested in running for an Elected State Office then you will need to [click here](#) or go the [website](#) (New/Info - State) and checkout details for what you must do in order to be considered and approved to run for office by the Executive Officer. All letters of intent must be **POSTMARKED by February 5, 2016** in order to be considered. You must mail them, or hand deliver, as electronic submissions will not be considered. Please read everything completely as there are a changes to the qualifications to run for office. All details including the following deadlines can be found in the letter from our State Dad Advisor.

1. Friday, **January 1, 2016** - Notice to Chapters requesting Letters of Intent to run for Elected State Office.
2. Friday, **February 5, 2016** - Deadline to submit Letters of Intent to the Executive Officer. Must be Postmarked no later than the deadline date (hand delivered is acceptable, emailed Letters of Intent will NOT be accepted);
3. Saturday, **February 13, 2016** - Candidate Interviews (to be held during the State Ritual Competitions). Time schedule and location to be announced;
4. Sunday, **February 14, 2016**, 12:00pm - "So You Want to be A State Officer Meeting" (discussion with candidates and parents about the responsibilities of being an Elected State Officer and details of the election process and rules). Will be held at the WA DeMolay Offices in Tacoma from Noon to 1:30pm. Mandatory for all candidates.
5. Monday, **February 15, 2016** - Official Announcement of approved candidates and written notice to all candidate applicants.

### Only a few ACR's are left to get completed?

*If yours is not in.... it is past due...*

Thank you to the Chapters who have submitted your annual Advisor Registrations for the 2016 DeMolay year. If you have not filled out your forms yet, your Chapter is suspended from all activity until they are turned into DeMolay International. If you have questions about your Chapter please reach out to [Dad Brunson](#) as soon as possible so that we can get you taken care of and resolved if your Chapter has been suspended.



### Membership Focus includes getting them Registered

*Reporting new Initiates...*

As many of you heard at our last WADA we are now reporting new initiates a little different than we used to. Instead of sending any paperwork to the State office or to DI office, you will now enter all the info directly into the eScribe system and have it processed by DeMolay International. You can [Click Here](#) to be taken to the system, where you can login and enter the details for your new initiates. You will also need a PayPal account or an electronic payment option ready when you do or you will not be able to complete the registration process. If you have any questions you can contact [Dad Gross](#) with your question and he will get you an answer or walk you through the process as needed.



### All Members Must Be Proficient Now

*In order to hold office or vote, you must be proficient...*

Now that the New Year is upon us, all members must be proficient in order to hold an elected office and/or vote. This is applicable to Chapter, Region and State Offices. Dad Brunson announced this several months back and should serve simply as a reminder that we have now reached the time when it is effective. If you have questions about how this should be handled you can contact your Region Deputy or the Jurisdiction Office for answers.



### Revised State By-Laws

*Please review the current By-Laws, they are effective now!*

The new and most current version of our State By-Laws can be found by [clicking here](#). They are also on the State Website (Members & Advisors - Online Resources). These are inclusive of several changes that will be voted on and considered at Conclave this year by the delegates. As always, if you have any questions you can reach out to the [state office](#) by email and we will get back with you as quickly as we can. These By-Laws are in effect immediately by order of the Executive Officer.



### "DAD" Training

*Do you need to schedule anyone?*

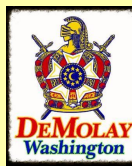
As we round out the year and start working towards next year, we need to get all those new adults trained and registered correctly. If you have any adults that you need to get "DAD" trained please take a minute and [email the office](#) so that we can coordinate the training dates for everyone. We have several trainers throughout the state now so we can definitely accommodate most any needs.



### Are all the Leaders in your Chapter on our Mailing List?

*Please check with all your leaders...*

Every two weeks we send out this EO Briefing to make sure that everyone is up to speed with all the latest and greatest info that we have to share. Your Chapter Chairman, Dad Advisor, and Councilors should be receiving this at a minimum. As time goes by please be sure to check with your fellow leaders and make sure everyone is receiving it. If you need someone added they can email the office or go to the [website](#) and click the link to be added to our [electronic mailing list](#).



## Jurisdictional Staff Changes

*The start of the new year brings a few changes to our Staff...*



As we continue to update and expand our Strategic Plan for DeMolay in Washington, we also must move, adjust, add and refocus the energies of our Washington State Staff. I am pleased to announce a few now and more in the coming weeks. These three are effective as of today, Jan 10th.

**Dad Brian J. Gross** will remain as my Assistant Executive Officer, however he will also take over as the **Director of Regions**. We will be implementing a tighter focus for the Region Master Councilors along with expanding some responsibilities of the Region Deputies. More details will be released as we move closer to State Conclave. RMC's and RDep's be watching for an email soon from Dad Gross as we are coming into Region Conclave planning time!

**Dad Chris Wheeler** will be moving up to the roll of **Youth Training Director** for Washington DeMolay along with being the Program Director for the PNW-DLC. These two roles together will allow us to ensure both programs work in concert with each other as we continue to expand our leadership education and training our young people for their future. Dad Wheeler's background as a school teacher and a former Camp Director for another non-profit will help us enhance these vital programs. The WADA in March will be a transition from Dad Gross to Dad Wheeler.

**Dad Frank Rinehart** will now become the State **Squires Director**. With the formalization and new program developed by DeMolay International, we want to grow the Squires program in our Regions and local Chapters. This will require dedication and hands on training for our Advisors. Dad Rinehart's experience and background will be an asset to our Squires Program here in Washington. Watch for exciting news coming soon and a Squires Seminar offered at Conclave.

## Be Sure to Begin Planning for DLC 2016

*DLC 2016 will be held July 24th - July30th...*

DLC 2016 is now on the calendar. Please make sure to start putting your plans together for how to get as many of your members there as you can.

The dates are July 24-30, 2016 and will be held once again at Camp Shepard, near Enumclaw, WA. So be talking with your local lodges and anyone else who can help you send as many boys as you can to help your chapter grow.



## WA DeMolay Directory

*Current as of January 5, 2016...*

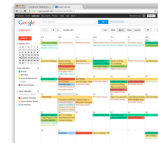
With the new year here is a new and updated version of the [Washington DeMolay Directory](#). Please take a minute to review your chapter's information to ensure we have the most accurate detail for your leaders. If you find something incorrect you can use the [Form 11/Update](#) to submit a correction, and if you find that there is a lot of wrong information you can submit a new [Form 11/Chapter roster](#) to get it all updated.



## WA DeMolay Online Calendar - The right spot to find a date...

Is your Chapter or Region holding an event or activity that you want others to attend? **Well then, that requires advertising, right?** Let us help you promote your events. First, use the "[Calendar Event Submittal Form](#)" on the Website. This will get your date booked and posted on the WA DeMolay State Event Calendar. **Second, email us a flyer** (PDF or JPEG) of the event including the Who, What, Where, When, Why, and How much. We will post it on the State Website, Facebook and other social media outlets.

Send it to - [office@wademolay.org](mailto:office@wademolay.org). Then check out your flyer in the new Chapter and Region sections of the Website! [Go to Calendar](#)



## You asked for it.... Conclave 2016 Payment Schedule

Registration prices are posted on the website and facebook page...

Third payment is DUE on February 15th!

Many people were asking at this Convention if we could post as soon as possible the schedule of payments for the 2016 Conclave. You can simply [click the link](#) for the schedule as posted on our website. We can start taking payments as soon as you want and even in different increments. Simply go to the State website and go to event registrations for [Conclave pre-payments](#)



Contact our State Financial Director, [Dad Kevin Reid](#) if you have any questions. Any questions about the event can be directed to the Convention 2016 Director [Mom Lorie Brunson](#).

Dad Jeff Brunson  
Executive Officer in WA  
253-380-8193



Our work and our people are regularly recognized as the best DeMolay has to offer.

*Give us a call today!*

STAY CONNECTED

